

**BANK ACCOUNT DRAFT**



**AUTHORIZATION AGREEMENT FOR PRE-ARRANGED PAYMENTS  
THIS IS MY AUTHORIZATION TO THE  
EDWARD M. ARMFIELD, SR. CIVIC & RECREATION CENTER, INC.  
TO AUTOMATICALLY DEBIT MY  
( ) CHECKING ( ) SAVINGS ACCOUNT**

**ABA#** \_\_\_\_\_ **ACCOUNT#** \_\_\_\_\_

**FINANCIAL INSTITUTE BRANCH** \_\_\_\_\_

**City** \_\_\_\_\_, **St. & Zip** \_\_\_\_\_  
(Or attach a voided check)

**I can cancel my bank draft by signing an automatic payment cancellation form in person** notifying the Edward M. Armfield Sr. Civic & Recreation Center that I no longer desire their services. I acknowledge that upon cancellation of my account it will require 15 days to activate this cancellation and **there will be ONE additional draft on my account, if the cancellation occurred less than 15 days prior to my draft date.** It is the member's responsibility to check their bank records to make sure that the draft/debit has been nullified. I understand that if I stop payment on the remaining draft, I will be assessed the service charges incurred by the Edward M. Armfield Sr. Civic & Recreation Center. I further understand that I must return my key tag and that I will receive a temporary pass for the remaining time I have paid for or will be paying for.

**THIS AUTHORIZATION IS NON-NEGOTIABLE AND NON-TRANSFERABLE.**

**MEMBER** \_\_\_\_\_ **DATE** \_\_\_\_\_ **20** \_\_\_\_\_

**RESPONSIBLE PARTY** \_\_\_\_\_ **PHONE #** \_\_\_\_\_

I wish my dues to be drafted each month on the following day:

**1<sup>st</sup>** \_\_\_\_\_ **5<sup>th</sup>** \_\_\_\_\_ **15<sup>th</sup>** \_\_\_\_\_

**1ST DRAFT PAYMENT DATE** \_\_\_\_\_ **TOTAL AMOUNT TO BE COLLECTED \$** \_\_\_\_\_

**STAFF** \_\_\_\_\_